### Clubwoman Newsletter

Lori Thomas, Editor

6341 Aracoma Road

Huntington WV 25705

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304-360-3411

As Editor of the West Virginia Clubwoman, I collect and edit material for each issue of the newsletter, and if necessary, I send reminders to individuals before the due date, with special emphasis upon confirmation from the President; I keep records of all advertising/contributions received from the individual clubs, and prepare award certificates at the end of the year for advertising/ contributions and deliver them to the convention. I keep copies of each issue of Clubwoman.

***The WV Clubwoman Newsletter is also available to view on the GFWC WV Website.***

I confer and assist the webmaster; I publish and submit the Clubwoman to the webmaster by the first day of

March, June, September, and December.

 ***Share your club activities and projects.***

Share your club activities and projects by submitting articles and pictures to the Clubwoman Editor, Lori Thomas at gabysmama2002@gmail.com using **PDF, Word, Publisher & Various other Layout Programs** or simply type in an e-mail.

You can mail your article / pictures to Lori Thomas at 6341 Aracoma Road, Huntington, WV 25705.

**GFWC West Virginia Clubwoman Article Deadlines**:

**Spring Issue Deadline**: January 1st with it being published in March

 **Summer Issue Deadline**: April 1st with it being published in June

**Fall Issue Deadline**: July 1 with it being published in September

**Winter Issue Deadline**: October 1 with it being published in December



**GFWC WV Clubwoman Newsletter**

Advertising Order Form

Submit one form with EACH ad order…Just five simple steps!

1. SELECT AN AD SIZE/PRICE:

 \_\_\_\_\_\_$25 = 1/4 page \_\_\_\_\_\_$50 = 1/2 Page \_\_\_\_\_\_$100 = Full Page

 **2) INCLUDE $\_\_\_\_\_\_\_\_\_ for an ad to be placed in the WV Clubwoman Newsletter**

 **$**\_\_\_\_\_\_\_\_ **for a contribution for the newsletter**

3) LIST CREDIT FOR AD: (Please Print)

Club Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Member Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **SELECT PUBLICATION ISSUE**:

(Check One) \_\_\_\_Spring \_\_\_\_Summer \_\_\_\_Fall\_\_\_\_Winter

*(We will make every attempt to print your ad in the issue requested.)*

 ***Spring Issue Deadline: January 1 Published in March***

 ***Summer Issue Deadline: April 1 Published in June***

 ***Fall Issue Deadline: July 1 Published in September***

 ***Winter Issue Deadline: October 1 Published in December***

1. **MAIL THIS COMPLETED FORM WITH PAYMENT TO:**

 **Lori Thomas**

**WV Clubwoman Advertising**

**6341 Aracoma Road**

**Huntington, WV 25705 Or** **Email to** **gabysmama2002@gmail.com**

**Questions? Call Lori at 304-360-3411**

**Please Remember Deadlines and Sell Year-Round!!!**

**SUBMIT THESE THREE THINGS IN YOUR ENVELOPE:**

 **1. Payment-Checks payable to GFWC WV**

 **2. This information sheet with all 5 sections completed.**

 **3. Ad Copy-Camera Ready or Electronic**

 **(You can use PDF, Word, Publisher & Various other Layout Programs)**